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Premises / Personal Licences Sub-Committee

16 October 2020

**MINUTES OF THE MEETING OF THE PREMISES / PERSONAL LICENCES SUB-COMMITTEE,
HELD ON FRIDAY, 16TH OCTOBER, 2020 AT 10.00 AM**

Present:	Councillors Casey, V Guglielmi, J Henderson and Winfield
In Attendance:	Karen Townshend (Licensing Manager), Linda Trembath (Senior Solicitor (Litigation and Governance) & Deputy Monitoring Officer), Emma King (Licensing Officer), Keith Durran (Democratic Services Officer) and Keith Simmons (Head of Democratic Services and Elections)
Also in Attendance:	William Moody (Police Licensing Officer), Mr Seeley (Solicitor) and Mr Roohrawan (Licence Holder)

ELECTION OF A CHAIRMAN FOR THE MEETING

It was moved by Councillor Casey, seconded by Councillor Jo Henderson and:-

RESOLVED – That Councillor V Guglielmi be elected Chairman for the meeting.

APOLOGIES FOR ABSENCES AND SUBSTITUTIONS

There were no apologies for absence or substitutions.

MINUTES OF THE LAST MEETING

The minutes of the meeting of the Premises/Personal Licences Sub-Committee held on 22 April 2020 were approved as a correct record and signed by the Chairman.

ADJOURNMENT OF MEETING

Linda Trembath (Senior Solicitor (Litigation and Governance) & Deputy Monitoring Officer) informed the Sub-Committee and the participants in the meeting that they were to adjourn the meeting due the significant amount of information in the Officer report and in order to give the Sub-Committee Members, the Police and the Licence holder adequate time to prepare. The re-scheduled date was agreed by all parties and set for the 4th of November 2020.

Mr Seeley, the Licence Holder's solicitor, asked if the Council's intentions were to not allow any further representations at this time.

Linda Trembath (Senior Solicitor (Litigation and Governance) & Deputy Monitoring Officer) confirmed that, the Council would not allow any further representations to be submitted.

The meeting was declared closed at 10.06 am

Chairman